

CARROLL COUNTY CORE SERVICE AGENCY

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MEMORANDUM

To: All Concerned

From: Eldon Watts

Re: Provision of Public Mental Health Services in Carroll County

Date: February 7, 2000

In an effort to adequately manage the Public Mental Health System in Carroll County, the Carroll County Core Service Agency (CSA) requests that the following information be submitted to the CSA prior to the potential provider making application to the Office of Health Care Quality:

A Program Service Plan (PSP) as outlined in COMAR 10.21.17.05. In addition to these requirements, the PSP should specifically include:

1. The number of consumers expected to be served by population subtype (e.g., Medical Assistance, State subsidy, etc.);
2. The number of consumers the provider expects to locate through "case-finding" as opposed to the number of consumer expected to transfer from other providers;
3. Any other information the potential provider feels significantly impacts on operations of the program in Carroll County;
4. Documentation of how the services to be provided meet the CSA's plan;
5. Documentation of how the provider expects to collaborate with the CSA (as required in COMAR 10.21.17.04);
6. Documentation of how the program proposes to remain fiscally sound with the reimbursement structure established under the Public Mental Health System.

This information is requested from all potential providers, even if they are approved by the Office of Health Care Quality to operate in another jurisdiction.

Upon receipt, the CSA will review and work with potential providers to answer any questions that arise in the process. Additionally, if requested, the CSA will provide technical assistance to providers in preparation of the application packet outlined in COMAR 10.21.16 to be submitted to the Office of Health Care Quality.